REQUEST TO SCHEDULE LENGTHY MOTION (OVER 1 HOUR)

Superior Court of Justice Family Branch – Barrie

Contact Trial Coordinators' Office for available dates at 705-739-6442. Dates will not be reserved until this form is received by the Trial Coordinator and approval. Fax requests to the Trial Coordinator at 705-739-6099 or attend in person at Trial Office Rm 412

Date submitted:		**Court file no.: FC-** YY **-** FILE NO. **-** EXTENSION	
Applicant:		**Respondent:**	
Counsel:		**Counsel:**	
Tel:	**Fax:**	**Tel:**	**Fax:**
Other party:		**Counsel:**	
Tel:		**Fax:**	

Case conference on these issues was held _____ (Date) **before: Justice** _____

Motion by:	**Relief sought:**
Cross-motion by:	**Relief sought:**

Materials to be served and filed by 4:30 p.m. as follows:

Is there an agreement as to filing timelines?: ☐ **Yes** ☐ **No**

Motion: _____ business days before hearing.

Response and Cross-motion (if any)**:** _____ business days before hearing.

Reply (and response)**:** _____ business days before hearing (no later than 3 working days before hearing)

Reply on cross-motion: 3 business days before hearing.

No late materials, even by consent, after time limit for reply.

Time commitment by parties for argument (no more than):

_____ minutes for moving party

_____ minutes for response (and cross-motion)

_____ minutes for reply (and response to cross-motion)

_____ minutes for reply on cross-motion (if any)

Total time required: _____

Motion dates requested (Thursdays only):

Applicant/counsel (signature)	Respondent/counsel(signature)	Other counsel (signature)

COURT USE ONLY

Approved by: _____ **Judge** or _____ **Trial Coordinator**

Scheduled Date: **Time:**

PLEASE ADVISE TRIAL COORDINATOR A.S.A.P. IF MOTION SETTLES OR DATE IS NOT REQUIRED THANK YOU.