

- 75 Mulcaster Street, Barrie, On L4M 3P2
- 700 Memorial Ave, Orillia, On L3V 6J3
- 3 Dominion St North, Bracebridge, On P1L 2E6

- Phone # (705) 739-6116      Fax # (705) 739-6109
- Phone # (705) 326-2671      Fax # (705) 326-0970
- Phone # (705) 645-8793      Fax # (705) 645-7901

**WAIVER OF FIRST APPEARANCE**

**Applicant:**

<i>(as per title of proceedings)</i>	(Lawyer's name, phone and fax numbers)
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**Respondent(s):**

<i>(as per title of proceedings)</i>	(Lawyer's name, phone and fax numbers)
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- 1) My name is \_\_\_\_\_, and I am counsel for the \_\_\_\_\_.
- 2) I have contacted the opposing counsel in this case to confirm the matters set out in paragraphs 3 to 6 below.
- 3) The scheduled date and time for the First Appearance pursuant to Rule 39 (5) is \_\_\_\_\_  
at \_\_\_\_\_ a.m. in BARRIE, ONTARIO.  
(Court location)
- 4) Both parties are represented by counsel AND;

The Applicant's material as required by the rules is complete and in order and has been served and filed.

The Respondent's material as required by the rules is complete and in order and has been served and filed

**OR**

To be completed served and filed no later than 2 pm 2 days prior to the scheduled F/A date. Failure to comply will result in a cancellation of the scheduled CC or DRO date and the matter will automatically be scheduled to the next available F/A date.

5-a) A Case Conference date has been confirmed with the Trial Coordinator and scheduled for \_\_\_\_\_ at \_\_\_\_\_ a.m. in BARRIE, ONTARIO. (General Applications only)  
(Court location)

5-b) A DRO Conference date has been confirmed with the Trial Coordinator and scheduled for \_\_\_\_\_ at \_\_\_\_\_ a.m.  
in BARRIE, ONTARIO. (Motions to Change only-Barrie matters)

6) A Case Conference Notice (Form 17) has been completed and filed along with the Waiver of First Appearance.

Date: \_\_\_\_\_ Name & Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

**TO BE FILED WITH OR FAXED TO THE TRIAL COORDINATOR OFFICE (fax #739-6099) WITHIN 1 BUSINESS DAY OF RECEIVING AVAILABLE CASE CONFERENCE DATES.**

**COUNSEL TO PREPARE AND FILE OR FAX THE CASE CONFERENCE NOTICE TO THE FAMILY FILING OFFICE, BARRIE, ORILLIA, OR BRACEBRIDGE NO LATER THAN 2 PM 2 DAYS PRIOR TO THE SCHEDULED F/A DATE.**